



Safwco

Sindh Agricultural and
Forestry Workers
Coordinating
Organization

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TERM OF REFERENCE

For

Capacity Building for Institutional Development (ID) Project

Background

SAFWCO presently implementing the project with the funding of Pakistan Poverty Alleviation Fund (PPAF); project title as "Institutional Development" in 33 union councils of District Sanghar.

1. Purpose, Scope and Coverage of the consultancy:

Under the Institutional Development Project SAFWCO requires EOIs of the training institutes and Individual to build the capacity of the community and its institutions and as well Community Resource Persons - CRPs (Volunteers).

This program is initiated with the objective of sustainable local resource to boost and enhance locality & generated resource play vital role in the development of community institutes and community. Areas and Sectors representative capacity building required as subsequent.

S.No	Training title	Pax/ Events	Training Days
1	Millennium Development Goals Framework	71	3
2	Rural Connectivity and current Best Practices	71	3
3	Open Defecation Free Villages	71	3
4	Gender & Development	71	3
5	Strategic Planning Exercise at LSO level (UC Level Events)	2	3
6	Youth Centers (vertical and horizontal growth) (UC Level Events)	2	3
7	Values, Governance and Management (UC Level Events)	2	3
8	Refresher training on PSC and its Management (UC Level Events)	2	3
9	Development of System and Procedures	1	3
10	Development of Proposals (Two UC's Events)	2	5
11	Peace, Pluralism and Inter Provincial Harmony	141	3
12	Inter Provincial Exposures for Harmony and Peace	6	2
13	Community Theatre on life cycle/social issues (joyful learning) (One Event at District level)	1	1
Staff Trainings			
1	Peace, Pluralism and Inter Provincial Harmony and Peace	5	5
2	Knowledge Management, Publication and Data Consolidation	5	5

2. Job Objectives:

- To provide 370 participants in above mentioned areas & sectors
- To develop action plan /training/Proposals and replication plan

3. Specific Deliverables:

The consultants firm is required to do the following tasks as mentioned in the Terms of Reference below:

- To develop training contents
- Develop training modules
- Availability of actions plans at the end of trainings etc.
- To submit the all training/events report at the completion.
- Submit action/ business plans
- Provide modules in soft & hard

4. Terms & Conditions:

- Provide your unit cost/per pax, sector wise training fees along with training fees, Boarding/lodging/ stationary and training material)
- Payments will be made on as agreed before imparting the trainings.
- Prices/rates must be inclusive of all admissible taxes incurred, all the delivery and other costs, while WHT & GST will be deducted at source.
- Attested copies of the GST / NTN numbers should be sent along with quotations.
- Lowest price will not be the sole criteria; quality, previous experience and track record will also be considered.
- The priority will be given to organizations Individuals/Institutes; who have already worked with NGOs or International-NGOs in the past

The SAFWCO Procurement Committee reserves all the rights to cancel/reject the request/s without assigning any reason.

How to Apply?

Consultants /Organization who have expertise are invited to send their Expression of Interest EOI in soft or hard format will be consider not later than July 18, 2015 at the following address:

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